



144 East 22nd Street
North Vancouver, BC V7L 4L5
Tel 604-980-2474
www.silverharbourcentre.com

Volunteer Intake Form

Volunteers are essential to the successful operation of Silver Harbour Seniors' Activity Centre and we're glad you're interested in volunteering with us. Please complete this form to help us match you with a position. We take great precautions with your information: it will only be used to provide, or inform you about, our programs, services and events, or for statistical purposes. It will not be shared with any other party, without your consent. Please advise us if your information changes. Please complete this form and mail, drop off or email (info@silverharbourcentre.com) it to Silver Harbour.

Today's date _____

How did you hear about Silver Harbour? _____

Name _____

Address _____

_____ Postal code _____

Telephone _____ Email _____

Birth Date _____
month day year

Languages Spoken (other than English) _____

In case of emergency, please notify...

Emergency Contact #1: Name _____ Relationship _____

Telephone Numbers _____

Emergency Contact #2: Name _____ Relationship _____

Telephone Numbers _____

Please continue over...

VOLUNTEER INTAKE FORM, page 2

What skills and interests would you like to share?

What kind of volunteering would you like to do?

- | | | |
|---|--|---|
| <input type="checkbox"/> Bus driver | <input type="checkbox"/> Bingo | <input type="checkbox"/> Gardening |
| <input type="checkbox"/> Food service | <input type="checkbox"/> Artist/crafter | <input type="checkbox"/> Office assistant |
| <input type="checkbox"/> Dishwashing | <input type="checkbox"/> Sales assistant | <input type="checkbox"/> Board and committees |
| <input type="checkbox"/> Program instructor | <input type="checkbox"/> Maintenance | |

When are you usually available?

- | | | |
|----------------------------------|------------------------------------|---------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Wednesday | <input type="checkbox"/> Friday |
| <input type="checkbox"/> Tuesday | <input type="checkbox"/> Thursday | |

Do you have any health restrictions?

If you are placed as a volunteer, do you commit to the following volunteer responsibilities?

- To carry out their volunteer duties to the best of their ability
- To follow all Silver Harbour policies and procedures related to the volunteer role
- To maintain the confidentiality of internal and personal information
- To accept the guidance and decisions of the staff
- To act in accordance with Silver Harbour's values and code of conduct
- To report all incidents to the lead volunteer or a staff member

Yes

No

Please provide one reference, not related to you, who can vouch for your ability to volunteer with us.

Name _____ Telephone _____

I consent to Silver Harbour Centre Society using the personal information supplied above to inform me about, programs, services and events. yes no

Signature